



Aldbury Parish Council

Aldbury Memorial Hall
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25th November 2025

To Cllrs: de la Bedoyere, Brooks, Houghton, McCarthy, Paterson, Warren (Vice Chair), Webb (Chair) and White

Councillors are summoned to attend this meeting for the transaction of business set out in the agenda below.

The meeting is open to members of the public and press. Supporting documents are available on the parish website.

ALDBURY PARISH COUNCIL MEETING

to be held on Monday 1st December 2025 at 8.00pm

ALDBURY MEMORIAL HALL

Gosia Turczyn

Clerk to Aldbury Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items listed on this agenda are requested to enquire prior to the meeting.

AGENDA

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| 25/150 | Apologies
To receive and accept apologies for absence. |
| 25/151 | Interests
a) To receive declarations of interest from Councillors on items on the agenda.
b) To receive written requests for dispensations for declarable interests.
c) To grant any requests for dispensation as appropriate. |
| 25/152 | Public Matters |

To receive questions from members of the public and press on items included on this agenda (max 15 min).

25/153 Minutes

To confirm the Minutes of Aldbury Parish Council Meeting held on 3rd November 2025 as an accurate record of proceedings.

25/154 Reports to the Council.

- a) Warden's report – appendix 1
To note the report and approve expenditure if required.
- b) Clerk's report; items for information only – appendix 2
- c) Hertfordshire police – report from PCSO.

25/155 Aldbury Parish Council Grants – appendix 3

To consider and approve grants to Parish organisations and village halls committees.

25/156 Planning Matters and Consultations – to consider comments on the following:

a) Application(s) received:

- 25/02748/ROC Variation of Conditions 2 (Approved Plan) and 3 (Materials) attached to planning permission 25/00526/FUL. Chimanimani Toms Hill Road Aldbury Tring
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b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on www.aldburyparishcouncil.gov.uk in the Meetings tab.

c) Decision(s) issued by Dacorum Borough Council:

- 25/02238/FHA Odd Spring, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU Rear Extension to garage and conversion to habitable space. GRANTED
- 25/02411/FHA 6 Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU Installation of 2 rooflights to rear slope of existing single storey rear projection. GRANTED

d) Aldbury Common: Notice of proposal – appendix 4

Application submitted by the National Trust to the Secretary of State for Environment, Food and Rural Affairs (Defra) for consent to construct works on Aldbury Common under section 23 of the National Trust Act 1971. Any representations should be sent in writing on or before 5th December 2025 to The Planning Inspectorate.

25/157 Allotment Water Supply Improvements – item requested by Cllr Paterson - appendix 5

To agree to proceed with the proposed consultation with allotment holders regarding the planned water supply improvement works.

25/158 The Greyhound Pub – Asset of Community Value application

Council to whether to submit an application to list The Greyhound Pub as an Asset of Community Value (ACV).

25/159 Aldbury Parish 20 mph Scheme

a) To note that Hertfordshire County Council (HCC) has completed the feasibility study and preliminary design for the Aldbury 20mph zone.

- b) To approve HCC's recommendations and agree to progress to the next stage of the project, comprising detailed design, a road safety audit, and informal consultation, at a cost of £11,000.
- c) To discuss and agree on additional traffic and speeding management measures at Tring Station, including approval of any required expenditure.

25/160 Filming in Aldbury

- a) To note that a fee of £12,125 has been received for the recent filming activity (including a £125 donation from a resident).
- b) To discuss any feedback received from residents and stakeholders regarding the recent filming.

25/161 The Village Christmas tree

- a) To note the receipt of a £300 donation from a resident towards the Christmas tree.
- b) To approve expenditure of up to £1,200 for materials and labour for the Christmas tree holder.

25/162 Churchyard grass cutting 2026/27

To consider whether to add the grass cutting of the Churchyard to the annual parish mowing contract.

25/163 Internal Controls – Governance, Policies and Procedures – appendix 6

- a) To review and approve APC Data Audit Schedule.
- b) To approve £200 for APC website audit.
- c) To adopt IT policy.
- d) To adopt Information and Data Protection policy.
- e) To adopt Privacy policy.

25/164 Financial Matters and Budget 2026/27 – appendix 7

- a) To review and note the accounts including bank reconciliation, bank statement and monthly budget report.
- b) To note receipt of income in November.
- c) To resolve that Cllr de la Bedoyere's access on the Unity Trust Bank account mandate be amended to provide administrator rights and authority to submit payments on behalf of the council.
- d) To resolve that £10,000 be transferred from the Unity Trust current account to the CCLA Public Sector Deposit Fund.
- e) To pass resolution to authorise schedule of payments circulated to Council.
- f) To discuss the 2026/27 budget.

25/165 Meeting close.

Next Parish Council meeting will be held on 5th January 2026 at 8 pm.